



**Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River**  
[www.opsrra.ca](http://www.opsrra.ca)

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## 2021 ANNUAL GENERAL MEETING MINUTES

**Date:** April 19, 2021 | **Time:** 7 PM

**Place:** Zoom Meeting

**Directors Present:** Bill Dushenko, Diane Foster, Cheryl Wirch-Ryckman, James Gaston, Jay Evans

**Guest:** Mike Hicks, JdF Regional Director; Christina Peacock, CRFAIR

**OPSRRRA Members and Public Present:** (attendees ranged 19 - 15)

- 1. Introduction and Announcements:** President Bill Dushenko welcomed the members to the AGM and outlined the meeting format. He introduced the current board and instructions around Zoom.
- 2. Approval of Agenda**  
**Moved:** Sid Jorna  
**Second:** James Gaston  
**Approved**  
  
**Approval of Minutes from previous meeting**  
**Moved:** Jay Evans  
**Second:** Lynn Moss  
**Approved**
- 3. President's Report – Report on website**
- 4. Membership Report** (report attached)
- 5. Treasurer's Report** (report attached)  
**Motion to accept the financial report as presented**  
**Moved:** Brenda Mark  
**Second:** Chris Moss  
**Approved**

## **6. Election of Officers - Report of the Nominations Committee**

The OPSRRA Nominations Committee puts forward the following names for election at the 2021 AGM

- President: Bill Dushenko
- Vice-President: Cheryl Wirch-Ryckman
- Treasurer: Diane Foster
- Directors: James Gaston, Jay Evans, Chris Moss, & Lynn Moss

Any OPSRRA member in good standing may stand for nomination for election to the OPSRRA Board.

### **Elections**

Mike Hicks outlined the procedures for the election. Nominations from the floor were asked for, there were none.

The Directors acclaimed at the April 2021 OPSRRA Annual General Meeting are:

- President: Bill Dushenko
- Vice-President: Cheryl Wirch-Ryckman
- Treasurer: Diane Foster
- Director: James Gaston
- Director: Jay Evans
- Director: Chris Moss
- Director: Lynn Moss

## **7. Speaker: Christina Peacock, CRFAIR.**

7 days of food needed for an emergency situation. The island only has 3 days of food on site for the current population.

5% of food consumed here is grown here. Used to be 80%

Food hub in the region helped to get food out and distributed when the supply chain was disrupted during the pandemic. The Good Food Network provides a connection and alignment of efforts for a healthy and sustainable food system. More robust infrastructure and investment is needed in order to better create a resilient food system.

Great restaurants that focus on the local food market, make a difference. Province is investing in a food hub for the region, which also makes a difference. In Saltspring, they have a place called The Root which has a collaborative kitchen for community food processing. Global food market is well-established and funded and difficult to disrupt that cycle of reliance.

## **8. Speaker: Mike Hicks, JdF Regional Director**

Ministry of Transportation improvements in our region has been huge for our region. Over \$100 million in improvements for the region. Roger Cell service will add 7 cell towers to provide service from Sooke to Port Renfrew as part of a recent government grant. Rogers might be able to add high speed internet to the towers. TELUS fibre is still pending out to Port Renfrew. CREST will now have better service for the region.

Due to recent BC Assessment changes, taxes for the trailer park went down but as a result they went up for the rest of Otter Point. Jordan River has had a lot of visitors during COVID from around the region, unable to solve the parking and defecating issues with roadside being MOTI and campgrounds closed. Port-a-potties in the Jordan River campground were opened as was the one in Muir Creek.

Development in the region has a new standard for approvals on projects as UNDRIP requires consent. Marina in Port Renfrew is still under consideration until consent is reached. Similar hurdles will be faced by Jordan River Brewery. Pacheedaht have asked non-residents to withdraw from the issue with Fairy Creek Watershed.

ICET is an island-based funding organization for small communities and we're the only EA in this organization. The advantage to membership is groups can apply for up to \$300,000 (matching dollars) for local projects. COVID relief provided to local governments was lamentably small given our size and population but has recently been increased. Some of the funding was shared with community halls to help with offset losses this year, more money is earmarked for local fire halls.

Decision to exclude our region from the Arts Facilities Committee and regional transportation. Neither are core to our communities and shouldn't be part of our taxes.

## **9. Questions from the floor**

A request was made to keep an eye on maintaining and growing trails and parks in the region as OCPs will soon need to be revisited. These green spaces also play a role in maintaining animal corridors and biodiversity. Links can be found on the OPSRRA website for projects on water and other resources.

## **10. Motion to Adjourn**

**Moved:** Bob Phillips

**Second:** Heather Jorna

8:15pm

## **Annual President's Report for 2021 AGM (as of August 2020)**

### **OPSRRRA's First Virtual AGM - August 17 via Zoom**

Over 20 members participated, along with our JdF EA Director, Mike Hicks. We also bade a very sad farewell to Fiona McDannold on her retirement from the board after a long and very fruitful time serving her community through her work on OPSRRA.

We were pleased to acclaim this year's OPSRRA directors as follows:

Bill Dushenko (returning President),  
Cheryl Wirch-Ryckman (returning Vice-President),  
Diane Foster (returning Treasurer),  
James Gaston (returning Director of Communications); and  
Jay Evans (new Director of Membership).

### **Board Retreat - October 20, 2020**

A retreat was held via Zoom to orient a new director, discuss progress as a board and association, and plan future activities over the next year. Big issues identified included continuing to push for high speed internet connectivity (in Jordan River (JR)), improved cellular coverage, addressing rapid development in region (revisiting OCPs, starting with Otter Point), new regional director candidate(s) for 2021 election, water resources in our community, parkland, highway safety (e.g., bike lanes), greater OPSRRA member engagement, and completing the JR "Welcome" sign installation.

A Board Retreat Follow-up was held on Jan 18 & 20, 2021 where the issues above were revisited and prioritized, and strategies for moving ahead on these were planned to develop achievable goals. This included membership drive and renewals, enhancing the business directory, funding/in-kind support for installing Jordan River signage, research into timelines for OCP for our regions and information on variances to date (starting with Otter Point), possible engagement of another RRU BSc. student water project exploring groundwater capacity in this region and how it relates to population and usage (as well as sending out a water survey to our communities), and talking with community members about recommendations for potential CRD candidates.

### **"Welcome to Jordan River *diitiida*" Signs**

COVID had made progress on fundraising to cover the installation of the signs nearly glacial over the past year. Thanks to the generosity of Totangi Properties and Jordan River Gravel, we are approaching our goal of getting these signs on the outer edges of Jordan River before the end of April, welcoming people to the area.

It has been a long road to getting them installed, starting with initial funding from BC Hydro and the CRD, sign post donations from Queesto, help from some very talented young students from

Camosun College, and guidance from Murray Tompkins who orchestrated the Otter Point and Shirley welcome signs for OPSRRA.

### **Otter Point Rd and Highway 14 Corridor Improvements - Update**

Scansa Construction's shoulder-widening, repaving, and line-painting work along Otter Point Road from the municipal boundary to Butler Road has been completed. Our understanding from the Ministry of Transportation and Infrastructure (MOTI) is that they're "looking at (further) improvements along Otter Point Rd, (possibly from Butler Road further west to Kemp Lake Road), but funding has not been formally committed".

An update was also received by OPSRRA from MOTI on Hazelwood Construction's improvement work along West Coast Road (Otter Point Road to Woodhaven Road). This 11km section is to have a consistent lane width of 3.3 m along with resurfacing, will add a 1.2m paved shoulder on both sides, paved shoulders on both sides, slope stabilization/hydroseeding, repairs to road surface deformities, and vehicle pullouts in both directions. As this project ramps up in the next few months, MOTI has assured us that they will post current project status information on their website <https://www.gov.bc.ca/highway14>.

The \$86-million work on the Connie Road to Glinz Lake Road 1.5 kilometre realignment project along Highway 14 by Windley Contracting Ltd. has also begun to ramp up visibly with grading and blasting to create the new right of way. This includes realigning this section and widening it to four lanes, a new park and ride at Gillespie Road, pedestrian underpass east of the new intersection at Glinz Lake Road and Polymede Place, median barrier between Manzer Road and the Neil Creek Bridge located east of Connie Road, and a new road connecting Gillespie Road with Manzer Road to the east and Connie Road to the west. Completion is expected at the end of summer 2022 along with the other improvements on West Coast Road.

### **Membership Renewal Process - Reminders**

As we continue our transition from lifetime to five-year renewable memberships, we have had some good responses to date, but there's still a number that have not renewed their memberships. We can't do the work that we do for community members without you. Thanks to those of you who have already renewed.

Again, you can do this several ways, and it's only \$10.00 per person for five years and \$10.00 per year for a business. You can fill in the [membership form](#), pay online, send an e-transfer to [info@opsrra.ca](mailto:info@opsrra.ca), or even mail a cheque to the address below:

OPSRRA c/o 9193 West Coast Road Shirley BC V9Z 1G3

### **Expanding Business Directory to Sooke (External) Businesses**

Your board approved the expansion of the business directory to Sooke and region businesses at it's December 1st meeting. It was decided to include these businesses, as long as they operate and provide services in the OPSRRA core area. Businesses will not require a personal membership - associate or otherwise.

## **Official Community Plan (OCP) for Otter Point**

As discussed as a project at its fall retreat, your OPSRRA board is beginning the process of re-examining Otter Point's (OCP) which was originally ratified in 2014 following a number of years in the planning stages. OPSRRA requested information from CRD on the volume of variances that have been made since the OCP's inception to get a starting sense of how closely the plan has been followed and what may need to be changed or improved upon. Water and watershed protection is another project that was discussed, for possible inclusion in a revised OCP, and your board is exploring a plan and possible grant application.

### **Variance Applications and Land-use Change**

There are a number of potential development projects, variances proposals and large land sales currently monitoring including:

- application to the Shirley Jordan River Planning Advisory Committee to create a craft brewery in Jordan River (Jordan River Craft Brewing Company);
- proposed strata development at 4090 Otter Point Road (three homes on three acres);
- zoning amendment application (RZ000271) at 9662 West Coast Rd in Shirley to upgrade a portable home-based sawmill operation to an industrial sawmill with accessory log and lumber storage; and
- the Canadian Horizons Property up for sale at 3799 Otter Point, consisting of 558.86 acres and eight separate titles associated with trails in the area.

We will endeavour to keep you informed as these projects evolve.

### **Low Airplane Flyover and Noise Issues**

Low flyovers in our communities from flight training schools have been an almost daily problem for a number of years. The federal government is undertaking a revamp/ modernization of the airspace around Vancouver and Victoria International airports. Representatives from the Juan de Fuca EA CRD office were invited to take part in the consultation, and expressed concerns regarding repetitive training and sightseeing flights over rural residential communities in our electoral area. Although the project seems to be on temporary hold due to COVID, CRD has informed us that it is discussing other approaches they can pursue as well.

### **Invasive Shiny Geranium in Otter Point**

CRD communique from CRD, that the invasive Shiny Geranium (*Geranium lucidum*) has been found in the Otter Point area, and is up now and preparing to flower and seed. Due to this limited distribution, but also the harm it can still cause to native ecosystems, the province has designated this plant as Early Detection Rapid Response and the goal is to eradicate it with a program supporting landowners to control and prevent spread. Report any sightings using the provincial Report a Weed app (free and easy to use) or contacting Jenny Eastman ([jeastman@crd.bc.ca](mailto:jeastman@crd.bc.ca) or 250.360.3302).



Region	2020 COUNT of Members	2019 COUNT of Members	2018 COUNT of Members	2017 COUNT of Members
Jordan River	33	36	29	25
Otter Point	325	335	328	315
Shirley	90	97	86	83
<b>Grand Total</b>	<b>448</b>	<b>468</b>	<b>443</b>	<b>423</b>

#### Year over Year Change in Membership

**-4.27%** 2020 over 2019

**5.64%** 2019 over 2018

**4.73%** 2018 over 2017

**Additional Members (Non-voting )** **21**

**OPSRRA**  
**Balance Sheet**  
**February 28, 2021**

**ASSETS**

Bank Accounts	\$ 2,027.71
Petty Cash	\$ 217.45
PayPal	\$ 80.95
Designated Project Funds	\$ 60.64
Accounts Receivable	\$ 60.64
<b>TOTAL ASSETS</b>	<b>\$ 2,386.75</b>

**LIABILITIES**

Accounts Payable	\$ 258.15
Sign Maintenance	\$ 575.85
<b>TOTAL LIABILITIES</b>	<b>\$ 834.00</b>

**EQUITY**

Opening Balance Equity	\$ 1,446.11
Net Income	\$ 106.64
<b>TOTAL EQUITY</b>	<b>\$ 1,552.75</b>

**TOTAL LIABILITIES & EQUITY** **\$ 2,386.75**

**OPSRRA**  
**Profit & Loss**  
**March 2020 through February 2021**

	<u>Mar '20 - Feb 21</u>
<b>Income</b>	
<b>Donations</b>	65.00
<b>Interest</b>	4.15
<b>Memberships</b>	240.00
<b>Total Income</b>	<u>309.15</u>
<b>Expense</b>	
<b>Adv &amp; Promo</b>	135.00
<b>Interest &amp; Bank Charges</b>	6.11
<b>Meetings</b>	21.40
<b>Society Fees</b>	40.00
<b>Total Expense</b>	<u>202.51</u>
<b>Net Income</b>	<b><u>106.64</u></b>

**OPSRRA Five Year  
Operating Revenue and Expenses Comparison**

	Actual 2016-17	Actual 2017-18	Actual 2018-19	Actual 2019-20	Actual 2020-21	Projected 2020-21
<b>Revenue</b>						
Membership - Personal	\$ 50.00	\$ 250.00	\$ 210.00	\$ 330.00	\$ 180.00	\$ 480.00
Membership - Business			\$ 150.00	\$ 60.00	\$ 60.00	\$ 190.00
Donations	\$ 47.50	\$ 109.70	\$ 100.70	\$ 202.25	\$ 65.00	
<b>Fundraising</b>						
Interest	\$ 2.84	\$ 2.46	\$ 4.33	\$ 9.78	\$ 4.15	
<b>Total Income</b>	<b>\$ 100.34</b>	<b>\$ 362.16</b>	<b>\$ 465.03</b>	<b>\$ 602.03</b>	<b>\$ 309.15</b>	<b>\$ 670.00</b>
<b>Expenses</b>						
			Actual Expenses	Actual Expenses	Approved Budget	
Advertising	\$ 82.93	\$ 203.40	\$ 99.86	\$ 124.98		
Gifts/Honorariums	\$100.00		\$27.84			
Insurance/Hall Rental	\$ 30.00	\$ 60.00	\$ 60.00	\$60.00		
Milage Reimbursement	\$ 34.00	\$ -				
Misc		\$ 230.35			\$21.40	
Office Supplies	\$ 63.01	\$ 152.13	\$ 21.10	\$4.95		\$ 50.00
Refreshments	\$ 97.76		\$ 64.16	\$54.77		
Service Fees		\$ 1.50	\$ 8.59	\$4.72	\$6.11	\$ 10.00
Signage	\$ 268.80		\$ -			
Society Fees	\$ 25.00	\$ 40.00	\$ 40.00	\$40.00	\$40.00	\$ 40.00
Taxes			\$ 80.80	\$10.65		
Webpage/Domain Name	\$ 15.75	\$ 31.50	\$ 152.00	\$135.75	\$135.00	\$ 170.00
<b>Total Expenses</b>	<b>\$ 717.25</b>	<b>\$ 718.88</b>	<b>\$ 554.35</b>	<b>\$ 435.82</b>	<b>\$ 202.51</b>	<b>\$ 270.00</b>
<b>Revenue minus Expenses</b>	<b>-\$616.91</b>	<b>-\$356.72</b>	<b>-\$89.32</b>	<b>\$166.21</b>	<b>\$106.64</b>	<b>\$400.00</b>