



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River  
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## Directors' Meeting Minutes

**Date:** April 1, 2019 | **Time:** 7:00 pm | **Place:** JdF CRD Building

In Attendance: Sandra Barta, Bill Dushenko, Diane Foster, Brenda Mark, Fiona McDannold, Cheryl Wirch-Ryckman

Regrets:

Welcome and Introductory Comments – Bill Dushenko

### 1. Consent Agenda

No items of the consent agenda items were requested moved to the regular discussion items

- a. Agenda
- b. Previous Meeting Minutes
- c. Correspondence
- d. Reports

**Motion to adopt the items in the consent agenda.**

**Moved:** Diane

**Seconded:** Brenda

**Approved**

### 2. Membership Report–Diane Foster

- a. No new members since last meeting
- b. No database in Google Drive, so won't be able to move spreadsheet to a database at this time. Diane and Cheryl will investigate further after the AGM.\*

**No Motion, information only.**

**Moved :**

**Second:**

**Approved**

### 3. Treasurer's Report–Diane Foster

Diane discussed the budget and the financial reports

- a. Two cheques have been issued and insurance has been paid for the meeting room rental
- b. Draft budget and financial statement will be brought to the AGM.
- c. Increase in member's fees will be discussed at the AGM and to ask for ratification.

**Motion to adopt the treasurer's report presented.**

**Moved:** Diane

**Second:** Cheryl

**Approved**

4. Business Arising from Previous Meetings

Notice boards and JR welcome signage - update

- a. Cheryl will be meeting with Camosun Innovate to discuss the sign construction
- b. Diane will contact Murray Tompkins to arrange pick up wood for the sign
- c. Brenda is ready to start refinishing the Welcome signs. She will do the smaller sign on Otter Point Rd before assigning volunteers to the other signs
- d. Jordan River Community Association will be looking after their own community sign

Zoning Bylaw 2040 and Tourist Accommodation

- e. Letter was sent to Mike Hicks regarding this issue, Mike's has responded saying that he will not be pursuing this issue. OPSRRA will continue to monitor and advocate this issue

Historical records - update

- f. No report

Clark Road soil deposit - update

- g. This issue has been resolved

AGM - Update

- h. Suggestion to send invitation to John Horgan's office
- i. Cheryl reported on the speakers for the AGM. Jeri Grant from JdF Emergency, John McCrae, Otter Point Fire Chief, and Mike Hicks are speaking
- j. Roadside signs will be put up this weekend
- k. Notices have been posted on the local notice boards
- l. We need an agenda for the AGM
- m. Brenda will put an ad in the Mirror Community Calendar
- n. Nominations Report:  
Bill outlined the nominations report. There is one potential new nominee.  
Bill will send out another call for directors
- o. AGM agenda was finalized

p. Diane will get \$10 gifts from Shirley Delicious

5. New Business

Incorporation discussions:

- a. this issue has been discussed in the past and the general consensus is that this is not a viable option

6. Directors' Reports

Community events:

- Shirley Spring Craft Fair, Sunday, April 7, 10 - 4 pm
- Community Paramedic - Shirley Hall, 1st Tuesday of the Month, 1 pm (lunch at noon)

Communications - no report

Spring Director's Report

- Bill outlined the Report to go out to members this evening.

7. Reports on Committees and Commissions

CRD Land Acquisition Strategy - no activity in our area

8. Date of next meeting: TBA

**Motion to adjourn.**

**Moved:** Cheryl

**Seconded:** Diane

**Approved**

**Follow-up Items:**

- Diane and Cheryl to investigate a database for the membership list.
- Brenda will put an ad in the Mirror
- Bill will put out another call for Directors