



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River
www.opsrra.ca

Directors' Meeting Minutes

Date: August 26, 2018

Time 1:00 pm

Place: JdF Services Building

Bill called the meeting to order and introduced guests Jana and Jerrett Strain from Jordan River. Additional guests Andrea Millen and Blair Hughes joined the meeting part way through

1. Adoption of Agenda:

Moved: Cheryl

Seconded: Sandy

Approved

2. Approval of the June 4, 2018 Board Meeting Minutes:

Moved: Cheryl

Seconded: Brenda

Approved

3. Correspondence (all correspondence in email form unless otherwise specified)

- Amanda Place resident regarding logging development and the emergency road
- Several emails regarding Highway 14 upgrades, emergency services and road conditions

4. Treasurer's Report—Diane Foster

- Total OPSRRA Assets for June 2018: \$1170.27:
- Total OPSRRA assets for July 2018: \$1154.69
- Diane reported that the bank signatory change had occurred.
- Diane requested permission to change the name on the PayPal account to her name and to change the password. This was granted..

Moved: Diane

Seconded: Cheryl

Approved

5. Membership Report

- Voting members: voting and associate members total of 469. A further 11 are not members but receive our newsletter.
- As of June 4, 2018, there were 2 new members signed up. This number does not include those who were signed up on Shirley Day.

Approval of the Membership Report

Moved: Sandy

Seconded: Diane

Approved

6. Business Arising from Previous Meetings

Transition to Consent Agenda

- Cheryl outlined the concept of a consent agenda
- Executive to decide what items we would want to go into consent agenda portion
- Need a reminder at least a week ahead as to agenda items
- Consent agenda is only for ongoing items such as treasurer's report and membership report; any item to be discussed would go on the regular agenda.

Motion: A consent agenda will be initiated for upcoming directors' meetings

Moved: Cheryl

Second: Diane

Approved

Notice Board Repairs and Welcome Signs

- Grant monies have been received from the CRD for the repairs to the notice boards
- Bob Phillips, Arnie Campbell and Dom Bernadet are working on notice board repairs
- Diane requested that there be some accounting for time and materials including receipts for supplies as well as use of own supplies
- Discussion by the board regarding who is responsible for the boards in our various communities
- Help has been requested regarding upkeep and repair of the Welcome signs, there has been very little response to this.
- Suggestion from a guest to ask EMCS regarding a work party of students

Jordan River Signage

- We have received a cost estimate of \$3306.76 for the Welcome to Jordan River sign - will request \$3500 to allow for unanticipated costs or overruns
- MainRoad will do the installation at no charge
- Murray Tompkins will help with the sign but does not want to take the leadership role.
- A grant in aid will be requested from Mike Hicks as well as asking for donation from BC Hydro*

Google Accounts

- Cheryl discussed the Google Drive hierarchy of OPSRRA files

New OPSRRA Website

- Cheryl discussed the progress on the new website
- It needs to be up and running very quickly

- Concern raised regarding how to cover costing in order to raise the funds for the WordPress \$120 annual fee level which is required to facilitate the new website.
- Suggested that business memberships be changed from lifetime \$10 fee to annual \$10 fee to reflect new and improved business directory plus add in newsletter exposure

Motion: To approve launch of new website with on-going minor changes

Moved: Cheryl

Second: Diane

Approved

Motion: To change the fee for business memberships from \$10 lifetime to \$10 annual fee.

Moved: Cheryl

Second: Diane

Approved

Motion: To upgrade the WordPress account to the \$120 level.

Moved: Cheryl

Second: Diane

Approved with one abstention

Jordan River Vacation Rental

- Brenda reported that she has had discussions with JdF Planning Department regarding this issue
- The only vacation rentals allowed in the JdF are B&B's. Any other vacation rental use without specific zoning is not permitted, however this is not enforced
- Zoning bylaw is old and needs to be updated to reflect current uses
- Concerns from board members and guests that the vacation rental problems are being ignored by the CRD
- OPSRRA to write to JdF Planning regarding the problems with vacation rentals*

7. New Business

Planning for All Candidates Meeting

- All Candidates meeting for upcoming local election is tentatively scheduled for Sunday, September 30 at 2 pm.
- Sub-committee of Fiona and Cheryl will meet in the coming week to organize the meeting*.

Jordan River Community Hub concerns

- Guests and board members discussed the concerns regarding the JR Community Hub proposal.
- OPSRRA Directors felt this issue and the ensuing concerns were an internal Jordan River issue and outside of OPSRRA's mandate, however suggestions

were made as to possible amicable solutions for those concerned with the proposal.

Historical OPSRRA Records

- Diane discussed the historical records and asked for direction on how long records should be kept
- Consensus was that all directors will take on the task of going through these records and determining what needs to be culled and what kept.

8. Director's Reports

Community Events:

- Shirley Day was a great success.
- Communications
 - Bill will start to draft the Fall Newsletter and attempt to get it out by mid-September.

9. Reports on Committees and Commissions

- No reports

10. Next Meeting: September 16, 2018, 1 pm.

11. Adjournment: Brenda: 4 pm.

Action Items:

Grant in aid to be requested from CRD for JR Welcome sign

Letter to be sent to JdF Planning regarding vacation rental issues in Jordan River

Fiona and Cheryl to meet to plan All Candidates Meeting.