



Representing the Residents and Ratepayers of Otter Point, Shirley and Jordan River

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## Directors' Meeting Minutes

**Date:** June 4, 2018

**Time** 7:00 pm

**Place:** JDF CRD building meeting room

Bill called the meeting to order

**1. Adoption of Agenda:**

**Moved:** Cheryl

**Seconded:** Diane

**Approved**

**2. Approval of the February 4, 2018 Board Meeting Minutes:**

- Approved with correction to Jordan River vacation homes item

**Moved:** Brenda

**Seconded:** Cheryl

**Approved**

**3. Correspondence** (all correspondence in email form unless otherwise specified)

- Mike Hicks and BC Hydro regarding JR signage funding and grant in aid.
- CR Fair regarding a food & literacy round table to be held on June 18, 2018
- Colin McMechan regarding Highway 14 cleanup
- Ian Lawrence, JdF Planning Department regarding Freedom Mobile Tower
- Arnie Campbell regarding Otter Point History website
- Heather Philips regarding Muir Creek watershed logging issue
- Ryan Evanoff, MOTI, regarding his presentation at the OPSRRA AGM
- P Erickson-McGee regarding Bat Friendly communities
- Mary Brooke regarding West Shore News Community Reader survey.

**4. Treasurer's Report**—Brenda Mark

- Total OPSRRA Assets for March 2018: \$1291.97:
- Total OPSRRA assets for April 2018: \$1301.14
- Total OPSRRA assets for May 2018: \$1200.11
- Discussion regarding need for a permanent address for banking purposes.

**Moved:** Brenda

**Seconded:** Cheryl

**Approved**

## **5. Membership Report**

- Voting members: voting and associate members total of 468. A further 11 are not members but receive our newsletter.
- As of May 15, 2018, there were 5 new members signed up
- Newsletter/blog statistics: 50% open rate

**Moved: Sandy**

**Seconded: Cheryl**

**Approved**

## **6. Business Arising from Previous Meetings**

Motion to approve Diane Foster as OPSRRA Treasurer for 2018 -19 year.

**Moved: Cheryl**

**Seconded: Barb**

**Approved**

Jordan River Signage

- This is on-going
- Mike Hicks is expecting an application for a grant in aid to help pay for signage
- Ted Olynyk from B.C. Hydro will consider the request for funding once more information is provided to them.
- The grant will need to have at least a 20% contingency built in.
- Bill, Cheryl and Diane will meet in June to finalize the grant application

Google Accounts

- Sandy will be updating Google emails for new board members.
- Google Drive filing system needs to be better organized. Diane and Sandy will look after this

Highspeed Internet in Jordan River

- Information to date is that there is a commitment of funding and is guaranteed to be in place by 2021. Cheryl will be following this item.

Website Issues

- Sandy reported on the progress on the new look for the website
- Cheryl reported that she has a co-op student who is willing to help with building the new website
- Goal is to announce new website in the fall.

## **7. New Business**

Follow up from OPSRRA Retreat

- Bill went over the action items coming out of the Retreat:
- Newsletter: should newsletter continue in its present format?
- All Candidates meeting in October – committee to be struck to organize
- Meeting with TimberWest
- Well registration
- Membership drive – places for OPSRRA to have booth/information
- Donation box at Shirley Delicious? – Diane to inquire about this
- Increase use of social media to increase membership

- Brochure may need to be updated.

#### Grant in Aid for Notice Boards

- Diane and Brenda have submitted request to Mike Hicks for a \$500 grant to maintain the large signs.

### **8. Director's Reports**

#### Community Events:

- Shirley Country Market moving to long weekends only in the summer of 2018.
- This will coincide with the dates of "Shirley Loves Music" – an open mic event.

#### Communications

- Discussed under items above

### **9. Reports on Committees and Commissions**

- Report on Public Hearing regarding the Shirley/JR OCP.
- Two submissions regarding density at Muir Creek as well as a submission regarding definition of small business.
- This will go to the CRD board for a decision

### **10. Next Meeting:** end of August/early Sept TBA

### **11. Adjournment:** Barb, Diane: 8:41 pm

#### **Action Items:**

**Board to develop strategies to follow up on road safety issues – retreat item**

**Letter to be sent to Shawn Haley of MOTI regarding the parameters of the road safety study**

**Letter to be sent to John Horgan's office following up on his letter sent to Sean Sullivan requesting additional RCMP resources in our area**

**Brenda to do blog post regarding vacation rentals in our area**

**Possible grant for notice boards – retreat item**